



VISVA-BHARATI
SANTINIKETAN

GUEST HOUSE BOOKING FORM

Please Tick (✓) your requirement:

PPGH ☐ RKGH ☐ INGH ☐ SAIL ☐ Sriniketan ☐

1. Name of Visitor(s) : _____
2. Organisation : _____
3. Purpose of Visit : _____
4. Postal address & Tele No. : _____

5. Arrival : DD MM YYYY Hrs.

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6. Departure : DD MM YYYY Hrs.

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7. Category
(for 'A' & 'B' enclosed Invitation letter
from University) : A B C
(University) (Official) (Others)

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8. Type of accommodation required
(Please see overleaf) : _____
9. No. of Person(s) : _____
10. Person making the Booking
Name : _____
Employee Code/No. : _____
Designation : _____
Bhavana/Sadana/Department/
Centre/Section/School : _____
Contact No. & E-mail ID : _____
11. For Category 'B' & 'C' only:
 - a. Kindly settle the bill(s) before checking out .
 - b. If Charges are not paid by the Guest then the undersigned agrees to settle the Bill(s) and the same to be treated as deduction from my Salary.
 - c. **Check Out time is 12:00 Noon.**

Date : _____ Signature of the Proposer : _____

12. Signature of the Vice-Chancellor/Pro-Vice-Chancellor/Registrar (for Category 'A')

Date : _____ Signature : _____

To
The In-Charge (Public Relations and Guest Houses)
Visva-Bharati

Note :

- For any other information kindly contact Guest House Contact No. (+91 9474671573/+91 7584946571, E-mail : guest_booking@visva-bharati.ac.in)
- For Food Requirement kindly contact Mr. Sajal Sen (+91 9434306842/+91 9474506532)

CATEGORIZATION OF ROOMS

<i>Sl No</i>	<i>Guest House Name</i>	Single Bedded		Double Bedded		Triple Bedded		Four Bedded		Six Bedded Dormitory (Per Bed)		Sixteen Bedded Dormitory (Per Bed)	
		<i>AC</i>	<i>Non-AC</i>	<i>AC</i>	<i>Non-AC</i>	<i>AC</i>	<i>Non-AC</i>	<i>AC</i>	<i>Non-AC</i>	<i>AC</i>	<i>Non-AC</i>	<i>AC</i>	<i>Non-AC</i>
1.	Purbapalli Guest House (PPGH)	—	200/-	850/-	—	900/-	400/-	950/-	500/-	—	100/-	—	100/-
2.	Ratan Kuthi Guest House (RKGH)	—	—	950/-	—	—	—	—	—	—	—	—	—
3.	SAIL Guest House (SAIL)	500/-	—	800/-	—	—	—	—	—	—	—	—	—
4.	Sriniketan Guest House (SRINIKETAN)	—	—	—	—	—	—	1000/-	—	—	—	—	—

<i>Sl No</i>	<i>Guest House Name</i>	Double Bedded		Twenty Six Bedded Dormitory	
		<i>AC</i>	<i>Non-AC</i>	<i>AC</i>	<i>Non-AC</i>
1.	International Guest House (INGH)	—	300/-	—	100/-